## Diocese of the West

## Auditing committee

Members: Vit Eckersdorf Andre Paez Steven Knowlton February 11, 2006

## **Auditing Committee Report**

The Auditing Committee met in Oakland, California, on Saturday, February 11, 2006 to audit the books of the Diocese of the West for calendar year 2005. The usual tests and examinations were applied to the financial records for that year.

After review of the 2005 Y.T.D Accrual Consolidated Balance Sheet and Profit and Loss reports committee wants to note that the Assessment Receivable may actually be lower than reported due to probability of writing off some on the receivables income due to non payment by some parishes.

We would like to recommend that a Legal Reserve Fund be established. For example this could be established in the following way. For 2005, \$5,000 could be taken from the Net Income (reducing net income to \$6,541.33) and then posted as Legal Liability account to start this fund.

Finally we would like to recommend that a Capitalization Policy be created to amortize and depreciate any capital expense (i.e, office equipment) over \$3,000.

It is our opinion that the 2005 Treasurer's Report for the Diocese as of December 31, 2005 substantially reflects the financial position of the Diocese.

The Audit Committee would once again like to express it heartfelt thanks and gratitude to our Treasurer Mary Caetta for her dedicated and detailed stewardship of the accounting for the Diocese of the West.

Respectfully Submitted.

Vit Eckersdørf

Andre Paez

Steven Knowlton